



## COUNCIL MEETING MINUTES

June 11, 2024, 6:45 p.m.

COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

Council Present: Mayor Joe Nowak  
Councillor Shelley Wagner  
Councillor Lori Sebben  
Councillor Derek Brick  
Councillor Claude Hergott

Staff Present: Chief Administrative Officer, Rik Louwagie  
Deputy Clerk, Amy Harron  
Director of Public Works, Chris Cook  
Director of Recreation, Danny Roth  
Fire Chief, Paul Redman  
Director of Planning, Tim Van Hinte  
Chief Building Official, Darryl Denny

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1. Meeting called to order
  2. Moment of Reflection
  3. Land Acknowledgement

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Neutral peoples. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

4. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act
5. Minutes of the Previous Meeting

**Moved by:** Derek Brick  
**Seconded by:** Claude Hergott

That the following minutes be adopted as presented.

CARRIED

- 5.1 Minutes of the May 14, 2024 Council Meeting

- 5.2 Minutes of the May 21, 2024 Special Council Meeting
- 5.3 Minutes of the May 28, 2024 Committee of the Whole Meeting
- 6. Receiving Petitions
- 7. Delegations

**Moved by:** Lori Sebben  
**Seconded by:** Shelley Wagner

That the Council of the Township of Wellesley accept Kyra Chisholm, Patrick Gilbride, Inga Rinne, Cate Frid and Alex Latta as delegations.

CARRIED

- 7.1 Kyra Chisholm, ClimateActionWR Plan Manager and Patrick Gilbride, Executive Director of Reep Green Solutions re: 2022 Waterloo Region Community Greenhouse Gas Re-inventory Report

Kyra Chisholm, Plan Manager, Climate Action Waterloo Region spoke from a presentation providing Council with an update on the work of the organization in 2023 and plans moving forward.

Councillor Hergott asked how population increase is factored in when setting goals for reduction in emissions?

Ms. Chisholm responded that when each Council adopted the target it was for the goal of absolute emissions targets so despite population increase.

Mayor Nowak asked for statistics on the electric vehicle sales within the Region of Waterloo.

Ms. Chisholm responded that she could gather that information from the clean air partnership and provide it to Council.

- 7.2 Inga Rinne, Trees for Woolwich re: Tree planting initiative

Inga Rinne, Chair, Trees for Woolwich provided information on the project currently underway in the Township of Woolwich to plant 22,000 trees in three years to increase the canopy cover. Ms. Rinne presented a video on the roadside tree project showcasing the benefits of increasing roadside trees.

Mayor Nowak asked if the group is entirely volunteer based.

Ms. Rinne responded that Trees for Woolwich is a subset of the Township of Woolwich Environmental Enhancement Committee of Council which allows for some assistance from the Township including a small amount of staff time and insurance coverage.

Councillor Brick asked what the primary species being planted is?

Ms. Rinne responded that they are all native species including maple, oak, sycamore, red maple, and sugar maple. Ms. Rinne noted that where trees are located under hydro lines short stature trees are planted.

7.3 Cate Frid, Artistic Director, Watercourse Theatre re: Belonging in the Township of Wellesley

Cate Frid, Artistic Director, Watercourse Theatre provided Council with details of the new play performing locally about living and belonging in the Township of Wellesley. Ms. Frid noted that work began in February and presentations begin in June in each settlement area.

Mayor Nowak stated that the show is sold out in Wellesley.

Ms. Frid noted that shows include June 19 in Linwood, June 20 in Hawkesville and June 21 in St. Clements.

7.4 Alex Latta, Associate Professor, Wilfred Laurier University re: Regional Green House Gas Reduction Goals

Alex Latta, on behalf of the Waterloo Region Climate Collaborative, a network of organizations and citizens promoting collaboration to achieve the regional climate goals. Mr. Latta spoke to the Intergovernmental Panel on Climate Change and their reports prepared to provide guidance to policy makers.

7.5 Patrick Gilbride, Executive Director, Reep Green Solutions re: Reep Green Solutions collaboration with Trees for Woolwich

Patrick Gilbride, Executive Director, Reep Green Solutions spoke to the collaboration with Trees for Woolwich and possibility to expand the program to the Township of Wellesley. Mr. Gilbride noted a funding opportunity through the FCM that would apply to development of Canada's tree canopy.

Mayor Nowak noted that the Township hosts a tree giveaway program annually giving away 1,200 trees.

Councillor Hergott asked if there is a forecast of what the cost to the municipality is to maintain the trees for the next 50 years?

Mr. Gilbride stated that it is important to choose the right tree for the location which will require minimal maintenance at the 25 to 50 year period.

8. Public Meeting

8.1 Motion to adjourn Council meeting

**Moved by:** Claude Hergott

**Seconded by:** Derek Brick

That the Council meeting adjourn to hold two public meetings with respect to Zoning By-law Amendment 03/24, 3363 Ament Line and Weidner Drain (Weber).

CARRIED

## 8.2 Zoning By-law Amendment 03/24, 3363 Ament Line

Mayor Nowak asked would the Clerk advise at to the method of advertising.

Deputy Clerk, Amy Harron responded that notice was posted on the Township website, sign posted on property and mailed to neighbours within 120m of subject lands.

Director of Planning, Tim Van Hinte spoke from a presentation detailing the application.

Mayor Nowak asked if there are any questions from Council members.

Councillor Wagner asked what type of truck will transport the goods from this property?

Mayor Nowak noted that the applicant will respond to that at the appropriate time of the public meeting.

Mayor Nowak asked are there any persons who wish to make oral or written submissions in opposition to the proposed by-law. If so, would they please give their names, addresses and postal codes to clerk.

No one came forward.

Mayor Nowak asked are there any persons who wish to make oral or written submissions in support of the proposed by-law other than the applicant. Give names, addresses and postal codes to clerk.

Melvin Bowman, 3347 Ament Line, Wallenstein, stated that the lane from 3363 Ament Line has better visibility than the lane from his property.

Mayor Nowak asked does the Applicant wish to make comments.

Oliver Bowman stated that 53' trucks would be in and out of the driveway noting that there is better visibility from this lane than neighbours. Mr. Bowman added that there are 2 driveways with the plan to only use the driveway with visibility for transporting good from the shop.

Mayor Nowak stated that Council cannot take a position on the proposed by-law during the course of the public meeting.

## 8.3 Weidner Drain (Weber)

Mayor Nowak asked Neal Morris, Engineer, K. Smart Associates to bring forward his report.

Neal Morris, Engineer with K. Smart Associates Limited spoke from a presentation detailing the Engineer's Report and work to be completed based on the petition.

Mayor Nowak asked if there are any questions from Council on the report?

Councillor Hergott asked what the reason for closing in the drain is?

Mr. Morris responded that the landowner would have full access of the property if the drain were enclosed.

Mayor Nowak asked are there any ratepayers that wish to question the engineer's report? Mayor Nowak added that questions are on the report only not on the cost as the cost will be covered in the Court of Revision meeting.

No one came forward.

8.4 Motion to adjourn public meetings

**Moved by:** Claude Hergott

**Seconded by:** Derek Brick

That the public meetings regarding Zoning By-law Amendment 03/24, 3363 Ament Line and Weidner Drain (Weber) adjourn and the Council meeting resume.

CARRIED

9. Committee of the Whole

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That Council rise and go into a Committee of the Whole to receive reports and recommendations.

CARRIED

9.1 Planning & Development

- 1. P. & D. 10/2024 - Zoning By-law Amendment 03/24, 3363 Ament Line - Motion Required

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That the Council of the Township of Wellesley receive the information from the public meeting and refer the information to staff for consideration

CARRIED

9.2 Road & Bridge

9.3 Property & Fire

1. P. & F. 2/2024 - Weidner Drain (Weber) Engineer's Report - Motion Required

Deputy Clerk, Amy Harron stated that this meeting is for Council to accept the engineers report and set a date and members for the court of revision meeting.

**Moved by:** Derek Brick

**Seconded by:** Claude Hergott

That the Council of the Township of Wellesley accept the Engineer's Report dated April 26, 2024, for the Weidner Drain (Weber) for improvement consisting of clean-out of 223m of open drain and installation of a 180m closed drain; and further

THAT By-law 27/2024, as attached to the agenda, be given first and second reading to provisionally adopt the Report if the Report is not referred back to the Engineer after consideration of the Report; and further

THAT the date of the Court of Revision be scheduled for Tuesday, July 9th, 2024, at 5:00p.m., at the Council Chambers, 4805 William Hastings Line if By-law 27/2024 is provisionally adopted, with the following three members of Council appointed: Councillor Brick, Councillor Sebben and Councillor Wagner.

CARRIED

9.4 Administration/Finances & Personnel

1. A. F. & P. 25/2024 - CAO Activity Report 2024 Q1 - For Information

Chief Administrative Officer, Rik Louwagie

**Moved by:** Lori Sebben

**Seconded by:** Shelley Wagner

That the Council of the Township of Wellesley receive this report for information.

CARRIED

9.5 Recreation

10. For Information Package (no package distributed)

11. Committee of the Whole rise and Council resume and report

**Moved by:** Shelley Wagner  
**Seconded by:** Lori Sebben

That the Committee of the Whole rise and Council resume and report.

CARRIED

12. Report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above

**Moved by:** Derek Brick  
**Seconded by:** Claude Hergott

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above.

CARRIED

13. Accounts

**Moved by:** Lori Sebben  
**Seconded by:** Shelley Wagner

That the budget variance reports be adopted as presented.

CARRIED

14. Unfinished Business

14.1 A. F. & P. 22/2024 - Old Wellesley Arena and Community Centre Land Survey Results

15. New Business

Councillor Sebben noted comments from residents regarding difficulty contacting administration staff.

CAO, Rik Louwagie noted that staff will look into this and return with information

Councillor Hergott asked if the Township has a customer service policy?

CAP Louwagie responded that the Township does not have a written approved policy.

16. Other Reports

16.1 Resolution for Council Members to Participate in the All-Council Meeting at the Region of Waterloo on June 21, 2024

**Moved by:** Derek Brick  
**Seconded by:** Claude Hergott

That the Council of the Township of Wellesley participate in an in person All-Council meeting hosted by the Region of Waterloo in Regional Council Chambers on Friday, June 21, 2024 at 2:00 p.m.

CARRIED

16.2 CAO Update

CAO, Rik Louwagie provided an update on the daily activities of his role since the previous update.

Councillor Wagner asked what the expectation of Council is on the day of the facility grand opening.

CAO Louwagie noted that staff will send an email to Council with details of the event.

17. Notice of Motion

18. Closed Session

18.1 Motion to convene closed session meeting

**Moved by:** Shelley Wagner  
**Seconded by:** Lori Sebben

That this portion of the meeting be closed to the public in order to consider the following:

Section 239(2)(b) of the Municipal Act: personal matters about an identifiable individual, including municipal or local board employees re: recognition of individuals - exit interview - for information

CARRIED

18.2 Motion to adjourn closed session meeting

**Moved by:** Derek Brick  
**Seconded by:** Claude Hergott

That the closed session meeting adjourn and the Council meeting resume.

CARRIED

19. Read By-Laws First and Second Times:

**Moved by:** Shelley Wagner  
**Seconded by:** Derek Brick



That By-Law No. 23/2024; 24/2024; 25/2024; 26/2024; 27/2024 and 28/2024 be read a first and second time.

CARRIED

- 19.1 By-law 23/2024 - Being a By-law to Appoint Deputy Division Registrar for the Township of Wellesley pursuant to the Vital Statistics Act
- 19.2 By-law 24/2024 - Being a By-law to Appoint Lottery Licensing Officer for the Township of Wellesley
- 19.3 By-law 25/2024 - Being a By-law for the Appointment of a Municipal Officer for the Corporation of the Township of Wellesley (Interim Treasurer - Jeff Dyck)
- 19.4 By-law 26/2024 - A By-law to Amend By-law Number 28/2006 being a Zoning By-law for the Township of Wellesley (3363 Ament Line)
- 19.5 By-law 27/2024 - Weidner Drain (Weber) Provisional By-law
- 19.6 By-law 28/2024 - Confirming By-law

20. Pass First and Second Readings:

**Moved by:** Lori Sebben  
**Seconded by:** Shelley Wagner

That By-Law No. 23/2024; 24/2024; 25/2024; 26/2024; 27/2024 and 28/2024 pass first and second reading.

CARRIED

21. Read By-Laws Third Time, Pass, Sign and Seal:

**Moved by:** Derek Brick  
**Seconded by:** Claude Hergott

That By-law No. 23/2024; 24/2024; 25/2024; 26/2024 and 28/2024 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-law under the Corporate Seal.

CARRIED

22. Next Meetings

Council Meeting July 9, 2024 6:45 pm  
Council Meeting August 27, 2024 6:45 pm  
Committee of the Whole Meeting September 10, 2024 5:45 pm

23. Adjournment

**Moved by:** Shelley Wagner  
**Seconded by:** Lori Sebben

That the Council meeting does now adjourn.

CARRIED