



COUNCIL MEETING MINUTES

September 24, 2024, 6:45 p.m.

COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

Council Present: Mayor Joe Nowak
Councillor Shelley Wagner
Councillor Lori Sebben
Councillor Derek Brick
Councillor Claude Hergott

Staff Present: Municipal Clerk, Grace Kosch
Chief Administrative Officer, Rik Louwagie
Deputy Clerk, Amy Harron
Director of Public Works, Chris Cook
Director of Planning, Tim Van Hinte
Treasurer, Jeff Dyck

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1. Meeting called to order
 2. Moment of Reflection
 3. Land Acknowledgement

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Neutral peoples. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

4. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act
5. Staff Introduction - Ed Pimentel and Phil Wicks, By-law Enforcement Officer, Property Standards Officer and Animal Control Officer Tenet Security Group

Municipal Clerk, Grace Kosch introduced Tenet Security Group staff Ed Pimental and Phil Wicks.

Councillor Wagner asked if the Tenet Security Group has any experience in kennel by-laws and inspections.

Ed Pimental responded that Tenet Security Group does have experience with other municipalities including kennel inspections in those municipalities.

6. Minutes of the Previous Meeting

Resolution Number: **120**

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the following minutes be adopted as presented.

CARRIED

6.1 Minutes of the August 27, 2024 Council Meeting

6.2 Minutes of the September 10, 2024 Committee of the Whole Meeting

7. Receiving Petitions

8. Delegations

Resolution Number: **121**

Moved by: Lori Sebben

Seconded by: Claude Hergott

That the Council of the Township of Wellesley accept Patrick Gilbride, Rebecca Robinson, Lisa Truong and Grace Neeb as delegations.

CARRIED

8.1 Patrick Gilbride, Executive Director, Rebecca Robinson, Director, Climate Adaptation Programs, Lisa Truong, Director, Climate Mitigation Programs, REEP Green Solutions re: Annual Impact Report

Patrick Gilbride and Rebecca Robinson provided an annual impact update on the programs and services provided across the Region of Waterloo.

Councillor Hergott asked where the tree nursery is located?

Rebecca Robinson responded that the tree nursery is located on Blair Road, North Dumfries.

8.2 Grace Neeb, Christmas Tyme in Wellesley Parade Committee re: Financial Donation Request

Grace Neeb spoke on behalf of the Christmas Tyme in Wellesley Parade requesting a donation towards the parade to assist with the cost of policing provided by the Waterloo Regional Police Service.

Mayor Nowak recommended making a \$300 donation to the 2024 Christmas Tyme in Wellesley Parade.

Resolution Number: **122**

Moved by: Joe Nowak
Seconded by: Lori Sebben

That the Council of the Township of Wellesley support the request from the Christmas Tyme in Wellesley Parade Committee for \$300.00 to offset part of the cost for policing services for 2024, funds to come from the donation budget line.

CARRIED

9. Public Meeting

9.1 Procedural By-law Review

Resolution Number: **123**

Moved by: Shelley Wagner
Seconded by: Claude Hergott

That the Council meeting adjourn to hold a public meeting with respect to Procedural By-law Review.

CARRIED

9.2 Procedural By-law Review

Chair Brick asked will the Clerk advise the method of advertising

Municipal Clerk, Grace Kosch responded that notice was provided on the Township website and the Township social media channels

Chair Brick stated any person who wants further notice of proceedings in this matter should give in writing, their full name, address and postal code to the clerk prior to leaving the meeting.

Chair Brick asked the Deputy Clerk to bring forward the report.

Deputy Clerk, Amy Harron brought forward a powerpoint presentation providing more detail on the Procedural By-law Review.

Chair Brick asked are there any questions from Council on the presentation?

no one came forward

Chair Brick asked are there any persons who wish to make oral or written comments in support or opposition to the proposed by-law. If so, would they please give their names, addresses and postal codes to clerk.

no one came forward

9.3 Motion to adjourn public meeting

Resolution Number: **124**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the public meeting with respect to Procedural By-law Review adjourn and the Council meeting resume.

CARRIED

10. Committee of the Whole

Resolution Number: **125**

Moved by: Claude Hergott

Seconded by: Shelley Wagner

That Council rise and go into a Committee of the Whole to receive reports and recommendations.

CARRIED

10.1 Planning & Development

1. P. & D. 14/2024 - Ontario Land Tribunal Decision - Zoning By-law Amendment - 1060 Queen's Bush Road - For Information

Director of Planning, Tim Van Hinte provided additional information regarding the Ontario Land Tribunal decision made on on September 3, 2024 regarding the proposed development at 1060 Queen Bush Road, Wellesley.

Resolution Number: **126**

Moved by: Shelley Wagner

Seconded by: Derek Brick

That the Council of the Township of Wellesley receive this report for information.

CARRIED

10.2 Road & Bridge

10.3 Property & Fire

1. P. & F. 6/2024 - Appointment of Drainage Engineer - Campbell Drain 1976 and Bast Drain - Motion Required

this drainage matter was previously brought before council to accept the section 78 request for major improvements at the August 27th

meeting. We did not receive any comments from the conservation authority. once the engineer is appointed they will proceed with preparation of an engineers report.

Resolution Number: **127**

Moved by: Lori Sebben

Seconded by: Claude Hergott

That the Council of the Township of Wellesley appoint K. Smart Associates Limited to prepare a report, in accordance with Section 8 of the Drainage Act, R.S.O. 1990 for the Section 78 request for major improvements to the Campbell Drain 1976 and Bast Drain.

CARRIED

10.4 Administration/Finances & Personnel

1. A. F. & P. 29/2024 - Tourism Growth Program Funding Agreement - Poll of Council conducted September 11, 2024 - For Information

That the Council of the Township of Wellesley authorize staff to execute the Tourism Growth Program Contribution Agreement attached to this report. Result - 4 in favour.

2. A. F. & P. 30/2024 - Procedural By-law Review - Motion Required

Resolution Number: **128**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley direct staff in incorporate any feedback received at the September 24, 2024, public meeting into the draft Procedural By-law; and further

THAT staff be directed to bring forward a final version of the Procedural By-law to the October 22, 2024, Council meeting for Council approval.

CARRIED

3. A. F. & P. 31/2024 - Letter of Credit Reduction - ValleyRauss Subdivision - For Information

Treasurer, Jeff Dyck provided a brief summary of the letter of credit reduction request.

Councillor Hergott why there is no motion to reduce the letter of credit?

CAO, Rik Louwagie added that the subdivision agreement allows for a reduction in the letter of credit when the work completed allows for the reduction based on the engineers review.

Resolution Number: **129**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That the Council of the Township of Wellesley receive this report for information.

CARRIED

10.5 Recreation

- 11. For Information Package (no package distributed)
- 12. Committee of the Whole rise and Council resume and report

Resolution Number: **130**

Moved by: Claude Hergott

Seconded by: Lori Sebben

That the Committee of the Whole rise and Council resume and report.

CARRIED

- 13. Report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above

Resolution Number: **131**

Moved by: Claude Hergott

Seconded by: Shelley Wagner

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above.

CARRIED

- 14. Accounts
- 15. Unfinished Business
- 16. New Business

Chair Brick noted that the Apple Butter and Cheese Festival is being held on Saturday, September 28th in the Village of Wellesley.

Chair Brick extended thoughts to the victims of the vehicular accident that occurred this week.

- 17. Other Reports

17.1 CAO Update

CAO, Rik Louwagie provided an update on activity in the CAOs office including working with Waterloo EDC and Watson Consultants on a Rural Readiness Study, Development Charges By-law, and the Senior Management Team is currently working on the 2025 budget.

18. Notice of Motion

19. Closed Session

20. Read By-Laws First and Second Times:

Resolution Number: **132**

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That By-Law No. 38/2024; and 39/2024 be read a first and second time.

CARRIED

20.1 By-law 38/2024 -Being a By-law to Appoint Municipal By-law Enforcement Officer; Property Standards Officer and Animal Control Officer for the Corporation of the Township of Wellesley and to Repeal By-law 14/2024

20.2 By-law 39/2024 - Confirming By-law

21. Pass First and Second Readings:

Resolution Number: **133**

Moved by: Lori Sebben

Seconded by: Shelley Wagner

That By-Law No. 38/2024; and 39/2024 pass first and second reading.

CARRIED

22. Read By-Laws Third Time, Pass, Sign and Seal:

Resolution Number: **134**

Moved by: Claude Hergott

Seconded by: Lori Sebben

That By-law No. 38/2024; and 39/2024 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-law under the Corporate Seal.

CARRIED

23. Next Meetings

24. Adjournment

Resolution Number: **135**

Moved by: Shelley Wagner

Seconded by: Lori Sebben

That the Council meeting does now adjourn.

CARRIED