



PROPERTY & FIRE REPORT

To: Council

Meeting Date: October 22, 2024

Prepared by: Amy Harron
Deputy Clerk

Date Prepared: October 10, 2024

Subject: Lebold Drain Tender Award

Recommendation:

That the Council of the Township of Wellesley award the contract to JC Millwrights Inc. to perform drainage works as detailed in the Lebold Drain Engineer's Report dated May 30, 2024, for a total bid price of \$267,405.78 + HST, and further

THAT this amount be funded through the Township of Wellesley Drainage Reserve and recovered as per the assessment schedule in the Weidner Drain (Weber) Engineer's Report and corresponding By-law 29/2024

Summary:

The Ontario Drainage Act regulates the procedure required to act on a request for repairs or installation of a municipal drain. Through the Township Drainage Superintendent, under the Drainage Act, residents of Wellesley Township requiring improved drainage may submit a petition for drainage works, under Section 4, or a request for improvements, under Section 78. The drainage works identified in this report were initiated through a Section 4 petition and have followed the prescribed procedure to the point of the tender process. The final step ahead of the construction or maintenance of a municipal drain is to obtain Council approval of the tender award.

Report:

Original Petition for Drainage Works for the Lebold Drain was received by the Township on November 18, 2005, at an on-site meeting two additional landowner signatures were added to the petition. Prior to completion of the report, the Township received an additional signed petition. On May 14, 2024, K. Smart Associates were appointed by Council under Section 8 of the Act to prepare one report with respect to the two petitions.

The Engineer's Report was received by the Township on May 30, 2024. The consideration of the Engineer's Report meeting was held at the July 9, 2024, Council Meeting with the Court of Revision scheduled for August 6, 2024. At the Court of Revision meeting there were no appeals heard, and no late appeals received during the meeting. The final passage of the Provisional By-law was heard at the August 27, 2024, Council Meeting.

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The call for tender was open from August 27, 2024, to September 17, 2024, with a total of four bids received by the Township Public Works staff. A review of each bid was performed by staff and the Engineer from K. Smart Associates Limited with the recommendation to award the contract to JC Millwrights Inc. of Listowel. Based on the scope of work this project is scheduled to be completed in the spring of 2025.

Bidder	Total Bid Amount (+HST)
JC Millwrights Inc.	\$267,405.78
Bokkers Excavating Ltd.	\$267,992.00
Robinson Farm Drainage Ltd.	\$289,575.00
Tas Excavating and Rentals Ltd.	\$311,484.00

Township Strategic Plan:

This initiative aligns with the strategic plan Infrastructure Improvement & Management to refine and improve upon current practices via improved records keeping, asset management, assessment, and the introduction of best practices where applicable.

Financial Implications:

Schedule A, Schedule of Assessments for Construction within the Lebold Drain Engineer's Report provides a total assessment for drainage works of \$410,000.00. The estimated Township of Wellesley assessment is \$71,224.00.

Other Department / Agency Comments:

Tender bids and tender award report were supported by the Director of Public Works.

Legal Considerations:

N/A

Attachment(s):

N/A

Approved By:

Chief Administrative Officer, Rik Louwagie