



PROPERTY & FIRE REPORT

To: Council

Meeting Date: November 26, 2024

Prepared by: Amy Harron
Deputy Clerk

Date Prepared: November 19, 2024

Subject: Notice of Petition for Drainage Works by Owner – Kingwood Holsteins Ltd.

Recommendation:

That the Council of the Township of Wellesley accept the Petition for Drainage Works by Owners under Section 4 of the Drainage Act for installation of new drainage infrastructure submitted by Kingwood Holsteins Ltd. for the property described as Part Lot 4, Concession 2 W, and further;

That staff be directed to forward the Section 4 petition to the Grand River Conservation Authority for comment within thirty (30) days of notice.

Summary:

A Petition for Drainage Works by Owner under Section 4 of the Drainage Act was received by the Clerk's Department on November 12, 2024.

Report:

The Petition for Drainage Works by Owner is for the property described as Part Lot 4, Concession 2 W in the Township of Wellesley. The drainage works, as detailed in the petition, states that the property requires improved drainage for the control of surface and subsurface waters entering the east side of the property from upstream lands.

Upon Council acceptance of the petition, notice will be forwarded to Grand River Conservation Authority for a thirty (30) day comment period. Once the thirty (30) day comment period has elapsed staff will return with a request to appoint an Engineer to prepare the Section 4 Report.

Township Strategic Plan:

This initiative aligns with the strategic plan Infrastructure Improvement & Management to refine and improve upon current practices via improved records keeping, asset management, assessment, and the introduction of best practices where applicable.

Financial Implications:

N/A

Other Department / Agency Comments:

N/A

Legal Considerations:

N/A

Attachment(s):

1. Petition for Drainage Works by Owner – Submitted by Kingwood Holsteins Ltd.
2. Aerial photo of the subject lands

Approved By:

Chief Administrative Officer, Rik Louwagie

**Petition for Drainage Works by Owners
Form 1**
Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Wellesley

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Part Lot 4, Concession 2 W in the Township of Wellesley requires improved drainage for the control of surface and subsurface waters entering the east side of the property from upstream lands.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) <u>Erb</u>	(First Name) <u>Gordon</u>	Telephone Number <u>519 580-3281</u> ext.
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Address	Road/Street Name
Road/Street Number <u>1447</u>	<u>Chalmers-Forrest Road</u>

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot <u>Pt Lot 4</u>	<u>2 W</u>	<u>Wellesley</u>	

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

Estimated length of project
900m

General description of soils in the area
Bennington Loam

What is the purpose of the proposed work? (Check appropriate box)

- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 12 day of November, 20 24


Name of Clerk (Last, first name) <u>Kosch, Grace</u>	Signature 
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- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description <u>Part Lot 4, Concession 2 W</u>
Ward or Geographic Township <u>Wellesley</u>	Parcel Roll Number <u>3024-020-007-08100</u>

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input type="checkbox"/> Sole Ownership		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
<input checked="" type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)		
Name of Signing Officer (Last, First Name) (Type/Print)	Signature	
<u>Gordon Erb</u>	 I have the authority to bind the Corporation.	
Name of Corporation		
<u>Kingwood Holsteins Ltd.</u>		
Position Title	Date (yyyy/mm/dd)	
<u>President</u>		

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

<input type="checkbox"/> Sole Ownership		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
<input type="checkbox"/> Partnership (Each partner in the ownership of the property must sign the petition form)		
Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
<input type="checkbox"/> Corporation (The individual with authority to bind the corporation must sign the petition)		
Name of Signing Officer (Last, First Name) (Type/Print)	Signature	
 	I have the authority to bind the Corporation.	
Name of Corporation		
Position Title	Date (yyyy/mm/dd)	

<input type="checkbox"/> Check here if additional sheets are attached	Clerk initial
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Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

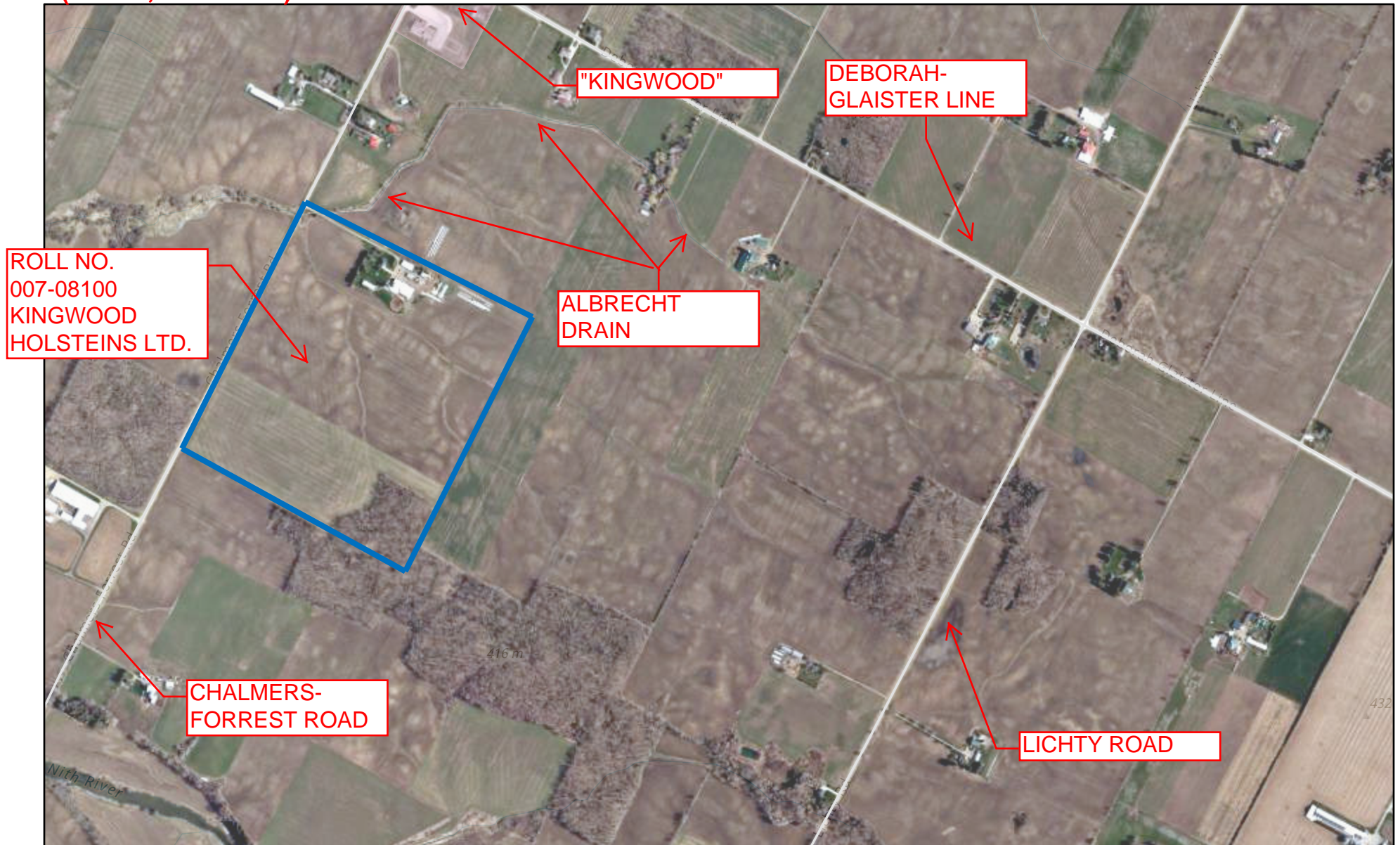
Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D. 17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

PLAN FOR KINGWOOD HOLSTEINS LTD. PETITION (LOT 4, CON 2 W)

GIS Locator



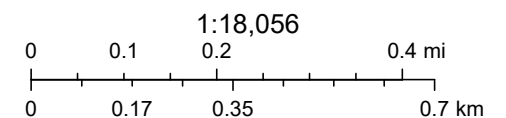
5/3/2024, 4:37:02 PM

Addresses Roads

Local Street

City, Town or Village

Municipal Boundaries



Esri, NASA, NGA, USGS, FEMA, Esri Community Maps Contributors, Province of Ontario, Esri Canada, Esri, TomTom, Garmin, SafeGraph,

Region of Waterloo

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