



## COUNCIL MEETING MINUTES

November 26, 2024, 6:45 p.m.

### COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

Council Present: Mayor Joe Nowak  
Councillor Shelley Wagner  
Councillor Lori Sebben  
Councillor Derek Brick  
Councillor Claude Hergott

Staff Present: Municipal Clerk, Grace Kosch  
Chief Administrative Officer, Rik Louwagie  
Deputy Clerk, Amy Harron  
Director of Public Works, Chris Cook  
Treasurer, Jeff Dyck

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1. Meeting called to order
  2. Moment of Reflection
  3. Land Acknowledgement

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Neutral peoples. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

4. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act
5. Minutes of the Previous Meeting

Resolution Number: **150**

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That the following minutes be adopted as presented.

CARRIED

- 5.1 Minutes of the October 22, 2024 Council Meeting

5.2 Minutes of the November 12, 2024 Committee of the Whole Meeting

6. Receiving Petitions

7. Presentations/Delegations

Resolution Number: **151**

**Moved by:** Derek Brick

**Seconded by:** Claude Hergott

That the Council of the Township of Wellesley accept Linda Lackey, Larry Kryski and Jennifer Rose as delegations.

CARRIED

7.1 Linda Lackey and Larry Kryski, Nith Valley Ecoboosters re: Nith Valley Ecoboosters Update

Linda Lackey and Larry Kryski spoke to the work of the Nith Valley EcoBoosters including collaboration with local municipalities for in person and virtual information sessions.

7.2 Jennifer Rose, Commissioner, Engineering & Environmental Services, Region of Waterloo re: Water & Wastewater Master Plan - Wellesley Village

Commissioner of Engineering and Environmental Services, Jennifer Rose spoke from a presentation regarding the Wellesley Water and Wastewater Master Plan. Ms. Rose highlighted population projections over the next 25 years and the opportunities for required upgrades to the water services provided by the Region of Waterloo.

Councillor Hergott asked how the population forecast was determined?

CAO, Rik Louwagie responded that the number was derived from the amount of land available in the Village of Wellesley from ROPA 6 for possible development.

Mayor Nowak asked if this work is budgeted for 2025?

Jennifer Rose responded that the master plan report is expected in 2025 with budgeting for some projects in 2026.

CAO, Rik Louwagie asked how residents can register for the December 12 public information session?

Jennifer Rose responded that the registration is available on the EngageWR website.

8. Public Meeting

9. Closed Session

10. Committee of the Whole

Resolution Number: **152**

**Moved by:** Lori Sebben

**Seconded by:** Shelley Wagner

That Council rise and go into a Committee of the Whole to receive reports and recommendations.

CARRIED

10.1 Planning & Development

10.2 Road & Bridge

10.3 Property & Fire

1. P. & F. 10/2024 - Dietrich Drain Branch B (Lorentz) Tender Award - Motion Required

Resolution Number: **153**

**Moved by:** Derek Brick

**Seconded by:** Lori Sebben

That the Council of the Township of Wellesley award the contract to Nichols Excavating Inc. to perform drainage works as detailed in the Dietrich Drain Branch B (Lorentz) Engineer's Report dated August 2, 2024, to a total bid price of \$125,288.89 + HST.

CARRIED

2. P. & F. 11/2024 - Notice of Petition for Drainage Works by Owner - Kingwood Holsteins Ltd. - Motion Required

Resolution Number: **154**

**Moved by:** Derek Brick

**Seconded by:** Claude Hergott

That the Council of the Township of Wellesley accept the Petition for Drainage Works by Owners under Section 4 of the Drainage Act for installation of new drainage infrastructure submitted by Kingwood Holsteins Ltd. for the property described as Part Lot 4, Concession 2 W, and further;

That staff be directed to forward the Section 4 petition to the Grand River Conservation Authority for comment within thirty (30) days of notice.

CARRIED

3. P. & D. 12/2024 - Notice of Petition for Drainage Works by Owner - North Wilmot Farms Inc. - Motion Required

Resolution Number: **155**

**Moved by:** Lori Sebben

**Seconded by:** Derek Brick

That the Council of the Township of Wellesley accept the Petition for Drainage Works by Owner dated November 5, 2024, from North Wilmot Farms Inc. for the property described as Part Lot 7, Concession 3 W, and further;

THAT as per Section 8(4) of the Drainage Act Council instruct K. Smart Associates Limited to include the petition in the report for the Lichty-Lebold Branch A petition.

CARRIED

#### 10.4 Administration/Finances & Personnel

1. A. F. & P. 33/2024 - Cemetery By-law Review - Motion Required

Municipal Clerk, Grace Kosch stated that this report was deferred from the November 12, 2024 Committee of the Whole meeting agenda. Ms. Kosch noted that the report stands the same however the by-law was revised to reflect the administration of the Linwood Union Cemetery to be the responsibility of the Township of Wellesley.

Resolution Number: **156**

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That the Council of the Township of Wellesley approve By-law 44/2024, being a by-law to provide rules and regulations for the governance of all Cemeteries owned and operated by the Township of Wellesley; and further,

That Council approve By-law 44/2024 for submission to the Registrar in compliance with the Act; and further

That By-laws 22/01 and 21/2017 be repealed once the Registrar approval has been received.

CARRIED

#### 10.5 Recreation

1. Service Board Reports  
Hawkesville - no report  
Heidelberg - no report  
Linwood - no report  
St. Clements - no report  
Wellesley - no report

11. Committee of the Whole rise and Council resume and report

Resolution Number: **157**

**Moved by:** Claude Hergott

**Seconded by:** Derek Brick

That the Committee of the Whole rise and Council resume and report.

CARRIED

12. Report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above

Resolution Number: **158**

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above.

CARRIED

13. For Information Package

14. Accounts

Resolution Number: **159**

**Moved by:** Shelley Wagner

**Seconded by:** Claude Hergott

That the budget variance reports be adopted as presented.

CARRIED

15. Unfinished Business

16. New Business

- 16.1 CAO Update

Rik Louwagie, CAO provided an update on 2025 Budget, the Region of Waterloo Transit Plan and the CUPE bargaining to begin in 2025. CAO Louwagie also noted the opportunity for Council to attend the Region of Waterloo All Council Meeting on Friday, December 6, 2024 at the Centre in the Square.

16.2 Region of Waterloo All Council Meeting - Motion Required

Resolution Number: **160**

**Moved by:** Derek Brick

**Seconded by:** Claude Hergott

That the Council of the Township of Wellesley participate in an in-person all-Council meeting hosted by the Region of Waterloo at Centre in the Square, 101 Queen St N, Kitchener on Friday, December 6, 2024, from 2:00 p.m. to 4:30 p.m.

CARRIED

17. Notice of Motion

18. By-laws

18.1 By-law 44/2024 - Being a By-law to provide rules and regulates for the governance of all Cemeteries owned by the Corporation of the Township of Wellesley (Hawkesville Cemetery & Linwood Union Cemetery) and to Repeal By-law 22/01 and 21/2017

18.2 By-law 45/2024 - Being a By-law to establish the fees and charges for various services provided by the municipality and repeal By-law Number 1/2024 and any amendments.

18.3 By-law 46/2024 - Being a By-law to confirm all actions and proceedings of Council

19. By-laws be Read and Passed a First and Second Time

Resolution Number: **161**

**Moved by:** Shelley Wagner

**Seconded by:** Lori Sebben

That By-Law No. 44/2024; 45/2024; and 46/2024 be read and passed a first and second time.

CARRIED

20. By-laws be Read and Passed a Third Time

Resolution Number: **162**

**Moved by:** Derek Brick  
**Seconded by:** Shelley Wagner

That By-law No. 44/2024; 45/2024; and 46/2024 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-law under the Corporate Seal.

CARRIED

21. Next Meetings

22. Adjournment

Resolution Number: **163**

**Moved by:** Shelley Wagner  
**Seconded by:** Lori Sebben

That the Council meeting does now adjourn.

CARRIED