



2025 CAPITAL & OPERATING BUDGET MEETING MINUTES

November 28, 2024

COUNCIL CHAMBERS

4805 William Hastings Line, Crosshill, Ontario N0B 2M0

9:00am to 4:00pm

Council Present: Mayor Joe Nowak
Councillor Shelley Wagner
Councillor Lori Sebben
Councillor Derek Brick
Councillor Claude Hergott

Staff Present: Chief Administrative Officer, Rik Louwagie
Director of Corporate Services, Jeff Dyck
Municipal Clerk, Grace Kosch
Director of Public Works, Chris Cook
Director of Planning, Tim Van Hinte
Director of Recreation, Danny Roth
Deputy Treasurer, Brian Kim
Deputy Clerk, Amy Harron
Fire Chief, Paul Redman

1. Welcome
2. Call Meeting to Order by Chief Administration Officer, Rik Louwagie

3. Land Acknowledgement

We would like to begin by acknowledging the land on which we gather today is the land traditionally used by the Anishinaabe, Haudenosaunee, and Neutral peoples. We acknowledge the enduring presence and deep traditional knowledge and philosophies of the Indigenous Peoples with whom we share this land today.

4. Opening Remarks

Chief Administration Officer, Rik Louwagie provided a brief year in review of the inflationary costs that impact the budget and insight into the work done to prepare the budget as presented.

Mayor Nowak thanked Council members for taking time off their day jobs to attend the meeting and extended a thank you to staff for their efforts to present a budget that is in the best interest of our community.

5. Educational Videos

[Municipal Finance Officers Association Video](#)

[Municipal Property Assessment Corporation Video](#)

6. Registered Delegate(s)

7. Review of the Effect of Tax Increase on Residential Properties
Presented by Chief Administrative Officer, Rik Louwagie

CAO Louwagie stated that the proposed budget increase is beginning at 4.99% with an impact of \$73.22 on the average assessed house based on the 2024 assessment.

8. Capital Budget Presentations by Department
Public Works Department

Director of Public Works, Chris Cook presented the Public Works department capital budget including Queens Bush Road Reconstruction Phase 3, Transportation Master Plan and road and culvert replacements.

Recreation Department

Director of Recreation, Danny Roth presented the Recreation department capital budget including acoustic panels in the Bill Gies Recreation Centre, exterior doors at the Linwood Community Centre and a utility lawn tractor.

Fire Department

Fire Chief, Paul Redman presented the Fire department capital budget including rescue struts and fire pagers.

Information Technology

Director of Corporate Services, Jeff Dyck presented the Information Technology capital budget including workstation replacement and website content management system.

9. Operating Budget Discussions by Department

Director of Corporate Services, Jeff Dyck provided an overview of the operating budget per department

Tax Revenue / Grant Revenue

Director of Corporate Services, Jeff Dyck presented the Tax Revenue and Grant Revenue operating budget.

Council / Election

Municipal Clerk, Grace Kosch presented the Council and Elections operating budget.

General Revenue

CAO, Rik Louwagie presented the General Revenue budget.

Administration

CAO, Louwagie presented the Administration and Finance operating budget.

Councillor Brick stated his preference to see a policy for the use of the funds within the existing donation budget line.

Councillor Wagner asked for statistics to be reported for the use of the HR consultant.

LUNCH

Presentation from Social Pinpoint, Michael McInerney

Finance

Director of Corporate Services, Jeff Dyck presented the Finance operating budget.

Information Technology

Director of Corporate Services, Jeff Dyck presented the Information Technology operating budget.

By-law / Animal Control

Municipal Clerk, Grace Kosch presented the By-law and Animal Control operating budget.

Fire

Fire Chief Paul Redman presented the Fire department operating budget.

Planning

Director of Planning, Tim Van Hinte presented the Planning department operating budget.

Old Arena Land

Council requested more information and options be brought forward to the December 5th budget meeting for consideration regarding the old arena land.

Public Works

Director of Public Works, Chris Cook presented the Public Works department operating budget.

Office / Council Chambers / Cemetery

Director of Public Works, Chris Cook presented the Public Works department operating budget.

Recreation / Library

Director of Recreation, Danny Roth presented the Recreation department operating budget.

Council requested additional clarification to be returned to the December 5th, 2024 budget meeting.

Building

CAO, Rik Louwagie presented the Building department operating budget.

Councillor Hergott

10. Next Scheduled Draft Budget Meetings:

Thursday December 5 th , 2024	9:00am
Tuesday December 17, 2024	9:00am